

**DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION
JOB OPPORTUNITY
ENERGY AND ENVIRONMENTAL PROTECTION OFFICE DIRECTOR (PROGRAM)**

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: Public

Location: Bureau of Energy and Technology Policy, Office of Climate Change, Technology and Research
Ten Franklin Square, New Britain

Job Posting No: 108945

Type of Position: Full-time, Permanent

Salary: \$94,803. (MP68)

Closing Date: July 25, 2014

Eligibility Requirement: Candidates must meet the **General Experience** (Nine (9) years of professional experience in the area of environmental and/or energy regulatory or permitting programs or the operation of environmental and/or energy programs of large scale facilities). Candidates on Reemployment/SEBAC lists will be given first consideration.

State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

Description of Duties:

The Connecticut Department of Energy and Environmental Protection (DEEP) – Bureau of Energy and Technology Policy is seeking to fill the position of Energy and Environmental Protection Officer Director (Program) for the Office of Climate Change, Technology and Research.

The position is responsible for the management of the program office and associated tasks; develops and implements policies and procedures related to Connecticut's climate change program. The position duties will also include interpreting and administering pertinent laws; meeting with outside agencies, utilities, and other public and private sector organizations to advise on departmental initiatives, policies and procedures; serves as liaison with other agencies, municipal, state and federal governments; evaluates operations and projects assigned to office; making recommendations for improvements; providing technical direction to unit staff; providing information to consumers; representing the department at meetings and in administrative hearings and before administrative boards; responding to inquiries relating to assigned programs; advising senior level staff on status of plans, process management, projects, legislation and policy and regulations pertaining to assigned areas of responsibility; determining priorities and coordinating, plans and managing activities; formulating office goals and objectives and ensuring implementation of same; reviewing and evaluating effectiveness of established or proposed policies and/or programs assessing options and developing recommendations for improvement; conducting performance evaluations; preparing reports and correspondence; recommends policy; drafting policy statements and regulations.

Preferred Candidate Will Have:

- Considerable knowledge of relevant environmental, and/or energy, programs, laws and regulations;
- Considerable knowledge of environmental protection and energy principles, practices and issues;
- Knowledge of and ability to apply management principles and techniques;
- Considerable interpersonal skills;

- Considerable oral and written communication skills;
- Considerable ability to apply relevant agency policies and procedures;
- Ability to initiate and direct programs;
- Analytical, negotiating and organizational skills.

Knowledge of and/or familiarity with the following would be a plus:

- Climate change mitigation programs ,
- The Regional Greenhouse Gas Initiative,
- Clean energy technologies and associated funding mechanisms,
- Clean transportation technologies,
- Energy information data and data sources,
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- Clean transportation technologies,
- Energy information data and data sources,
- Local/regional/national forums regarding the supplies of energy resources and the associated energy infrastructure,
- Energy infrastructure such as the natural gas, electricity and fuel oil transmission and distribution system,
- Integrated resource planning and comprehensive energy planning,
- Independent System Operator New England (ISO-NE) and Federal Energy Regulatory Commission(FERC) rules,
- Federal and state energy efficiency programs,
- The state and federal grant process, procedures and administrative requirements,
- Energy efficiency technologies,
- Energy reduction metrics, benchmarks and tracking tools and methodologies to track performance.

General Experience:

Nine (9) years of professional experience in the area of environmental and/or energy regulatory or permitting programs or the operation of environmental and/or energy programs of large scale facilities.

Substitutions Allowed:

- College training in a scientific or technical discipline related to energy or environmental fields including but not limited to engineering, biological, physical, earth or environmental sciences, natural resources management, renewable energy, energy conservation or related field may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor's Degree.
- A Master's Degree in a scientific or technical discipline related to energy or environmental fields including but not limited to engineering, biological, physical, earth or environmental sciences, natural resources management, renewable energy, energy conservation or related field may be substituted for one (1) additional year of the General Experience.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, a [CT-HR-12](#) Application for Employment, Current State employees must provide a copy of the last two performance appraisals to: **(Incomplete packages will not be considered)**

Department of Energy and Environmental Protection
Human Resources Division
79 Elm Street
Hartford, CT 06106-5127
Attn: Anne Dana
Telephone: (860) 424-3006
Fax: (860) 424-3896

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action/Equal Opportunity Employer that is committed to requirements of the Americans with Disabilities Act. Any person with a disability who may need information in an alternative format may contact the agency's ADA Coordinator at 860-424-3194, or email deep.hrmed@ct.gov. Any person with a hearing impairment may call the State of Connecticut relay number 711.